

**LAKE COUNTY EDUCATIONAL SERVICE CENTER
MINUTES – REGULAR MEETING**

Our Mission

**To excel in providing innovative programs and quality services
that add value to our educational community.**

The September Regular Meeting of the Governing Board of the Lake County Educational Service Center was called to order at 5:48 p.m. The meeting was held at the Auburn Career Center. "Notice of this meeting was given in accordance with the provisions of Bylaw 0164.R of the Lake County Educational Service Center Governing Board which was adopted in accordance with Section 1-450 of the O.R.C. and the Ohio Administration Procedures Act." Upon roll call the following members responded with "aye":

Jean Brush Robert Dawson David Foote, Sr. Brian Kolkowski Ann Radcliffe

Also Present: Brian Bontempo, Superintendent
 Sherri Samac, Treasurer
 Keith Miller
 Julie O'Neil

Many parents from Our Shepherd School came to express their opinions regarding transportation that they will not receive from Riverside Local Schools if our Board passes the impracticality of transportation resolution.

11-136

Motion was made by Mr. Foote, seconded by Dr. Kolkowski, to approve Board Minutes and Recording from the Meeting of the Board held on August 2 and 9, 2011.

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Ms. Radcliffe

“NAYS”: Motion Carried

11-137

Motion was made by Dr. Kolkowski, seconded by Ms. Radcliffe, to approve the Financial Reports and the payment of Invoices and Payroll Distribution for July, 2011.

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Ms. Radcliffe

“NAYS”: Motion Carried

11-138

Motion was made by Mrs. Brush, seconded by Dr. Kolkowski, to approve and accept the following Gifts and Donations to the Lake Academy:

A generous donation of \$500 to be used for supplies and rewards for the students from First Church Congregational.

A donation of school and art supplies valued at \$150 from Mr. and Mrs. Dennis Rash.

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Ms. Radcliffe

“NAYS”: Motion Carried

11-139

Motion was made by Mr. Foote, seconded by Mrs. Brush, to approve the Return of Advance from TEACCH Training 014-9004 to General Fund 001-0000 in the amount of \$4,000.00.

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Ms. Radcliffe

“NAYS”: Motion Carried

11-140

Motion was made by Mrs. Brush, seconded by Ms. Radcliffe, to approve the Permanent Appropriations for Fiscal Year 2012 as follows:

FUND	AMOUNT
001 General Fund	\$11,500,000.00
006 Food Services Fund	22,000.00
014 Rotary Services	65,000.00
018 Public School Support	100,000.00
019 Local Grants	33,500.00
030 Special Levy – Financing District	6,750,000.00
439 Public Preschool Grant	64,000.00
451 Data Communication Fund (Ohio K-12 Network) Grant	3,600.00
463 Alternative School Grant (Lake Academy)	52,745.00
499 Misc. State Grants (SST)	100,000.00
516 SST Grant – Special Education	1,006,706.00
587 Transition Improvement Grant	35,300.00
599 Misc. Federal Grants (SST)	12,447.50
TOTAL	\$19,745,298.50

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Ms. Radcliffe

“NAYS”: Motion Carried

11-141

Motion was made by Mrs. Brush, seconded by Mr. Foote, to declare impracticality of transportation – offer payment-in-lieu of transportation for Riverside Local Schools.

ROLL CALL:

“AYES”: Mr. Foote

“NAYS”: Mrs. Brush, Mr. Dawson, Dr. Kolkowski, Ms. Radcliffe; Motion Failed

11-142

Motion was made by Mrs. Brush, seconded by Ms. Radcliffe, to approve a consulting agreement with Battelle for Kids for 24 days of Heidi Fyffe-Yocum’s contract for training and consultant services to districts for the 2011-2012 school year. The LCESC will receive payment not to exceed \$12,000.

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Ms. Radcliffe

“NAYS”: Motion Carried

11-143

Motion was made by Dr. Kolkowski, seconded by Mrs. Brush, to approve \$55.00 annual membership to OAPSA (Ohio Association of Pupil Services Administrators) for Julie O’Neil.

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Ms. Radcliffe

“NAYS”: Motion Carried

11-144

Motion was made by Mrs. Brush, seconded by Ms. Radcliffe, to approve the following Client Services Agreement:

Client Services Agreement between Lake County ESC and Soliant Health Services for Soliant Employee Kristin Williams to provide Speech & Language Pathology services five days per week, following the Willoughby-Eastlake Schools calendar, at a rate of \$65.00 per hour, *from* effective August 29, 2011 through March 1, 2012 *amended to* effective August 29, 2011 through March 29, 2011 (billed to Willoughby-Eastlake)

Client Services Agreement between Lake County ESC and Soliant Health Services for Soliant Employee Debra Faulkner to provide Occupational Therapy services 37.5 hours, following the Willoughby-Eastlake Schools calendar, at a rate of \$67.00 per hour, from September 2, 2011 through the end of the 2011-12 school year. Pending BCI/FBI fingerprint approval and ODE Licensure.

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Ms. Radcliffe

“NAYS”: Motion Carried

11-145

Motion was made by Dr. Kolkowski, seconded by Ms. Radcliffe, to approve the following Contract Service Agreements:

Consultant Agreement between Lake County ESC and Rochford Services to provide Occupational Therapy Services for the 2011/2012 school year beginning August 23, 2011, at an hourly rate of \$55.00 up to 6 hrs. per week for Crossroads/A+, effective August 23, 2010 through end of 2011-2012 school year (to be billed per IEPs to student specific districts)

Consultant Agreement between Lake County ESC and Highland Speech Services for Cindy Satterfield to provide Speech & Language Pathology services for the 2011-12 school year beginning August 23, 2011, up to 13 hours per week, at an hourly rate of \$55.00, effective August 23, 2011 through end of 2011-2012 school year (to be billed per IEPs to student specific districts)

Consultant Agreement between Lake County ESC and SLP School Staffing for Speech and Language Pathologist Services for the 2011-12 school year, up to 180 days, at a rate of \$55.00 per hour for 7 hours per day for Perry Local Schools (billed to Perry)

Consultant Agreement between Lake County ESC and Cheryl Leimbach to provide health services for up to 180 days at 8.5 hours per day, 1:1 nursing services, at a rate of \$25.00 per hour for Perry Local Schools (billed to Perry)

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Ms. Radcliffe

“NAYS”: Motion Carried

11-146

Motion was made by Mrs. Brush, seconded by Ms. Radcliffe, to approve purchase of Co-Teaching Manuals from Twins Publications for SST “Co-Teaching Strategies and New Ideas” in the amount of \$4,711.85.

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Ms. Radcliffe

“NAYS”: Motion Carried

11-147

Motion was made by Mrs. Brush, seconded by Ms. Radcliffe, to approve the following Personal Services Contract:

AMENDED

Shah, Jaimin, IT Consultant, Mentor Public Schools, June 1, 2011 through August 31, 2011, *from* a rate of \$3,000.00 per month (total \$9,000.00) (billed to Mentor City/County Funds) *amended to* June 13, 2011 to August 13, 2011, at a rate of \$3,000.00 per month (total \$6,000.00, billed to Mentor City/County Funds)

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Ms. Radcliffe

“NAYS”: Motion Carried

11-148

Motion was made by Mrs. Brush, seconded by Ms. Radcliffe, to approve Aliza Feldman FMLA/Maternity leave beginning approximately August 23, 2011 through September 30, 2011.

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Ms. Radcliffe

“NAYS”: Motion Carried

11-149

Motion was made by Dr. Kolkowski, seconded by Ms. Radcliffe, to approve the following Suspend/Employ/Amend Contract/Supplemental Contract/Renew/Non-Renewal/Resignation:

Employ

Armagno, Lori, IDEA B Tutor, Peaceful Children Montessori School (Kirtland), One-Year Limited Contract, up to 393.75 hrs, at an hourly rate of \$25.73 with timesheets, effective August 1, 2011 (billed to Kirtland Auxiliary Funds)

Betz, Brody, One-on-One Aide at Broadmoor, One-year Classified Limited Contract, 5.5 hours per day at \$11.71/hour with timesheets, for a maximum of 180 days, effective August 1, 2011 (billed to Riverside)

Bevington, Jamie, Intervention Specialist, Willoughby-Eastlake/Early Childhood, 182 days, daily rate of \$177.75, salary of \$32,351.00, effective August 1, 2011 (billed to Early Childhood/Willoughby-Eastlake)

Campbell, Maureen, Intervention Specialist, L.E.A.D., One-Year Teacher Limited Contract, 183 days, at a salary of \$41,791.00, effective August 23, 2011 (bill to LEAD Program)

Dewey, David, Gifted Coordinator, Kirtland, Madison, Riverside, One-Year Limited Administrator Contract, 84 days, at a salary of \$32,665.92, effective August 1, 2011 (billed evenly to Kirtland, Madison, Riverside)

Klco, Kathy, Job Coach, LCVTC, One-year Classified Limited Contract, 183 days per year, 7.5 hours per day, \$11.71 per hour, effective August 1, 2011 (billed to LCVTC)

Muller, Albert, Teacher Assistant, One-Year Classified Limited Contract, 1,281 hours, full benefits, at an hourly rate of \$15.02, effective August 1, 2011 (billed to The Lake Academy)

Munitz, Gail, One-on-One Aide at Broadmoor, One-Year Classified Limited Contract, 5.5 hours per day at \$11.71 per hour with timesheets, for a maximum of 180 days, effective August 1, 2011 (billed to Painesville City)

O'Toole, Michael, Teacher Assistant at Lake Academy, One-Year Classified Limited Contract, 1,281 hours per year, at an hourly rate of \$13.89, full benefits, effective August 29, 2011 (billed to The Lake Academy)

Schellentrager, Joseph, School Psychologist, One-Year Limited Retired Contract, Mentor Schools, 25 days, at a daily rate of \$439.85, effective August 1, 2011 (billed to Mentor)

Swaney, Deana, Job Coach, One-Year Classified Limited Contract, 7.5 hours per day at \$11.71 per hour, 183 days, effective August 1, 2011 (billed to LEAD)

Windbigler, Catherine, School Psychologist, One-year Limited Contract, 7.5 hours per day, 163 days per year, at a salary of \$40,750, effective August 22, 2011 (108 billed to Fairport; 55 days to Wickliffe)

Amend

Bailey, Julie, Occupational Therapist, Willoughby-Eastlake, One-Year Limited Contract, 182 days per year, *from* at salary of \$50,304.00, *amended to* a salary of \$52,463.00, effective August 1, 2011 (billed to Willoughby-Eastlake)

Bender, John, Assistant Principal, Willoughby-Eastlake, Three-Year Administrator Contract, 200 days per year, effective August 1, 2010 *from* (current salary \$78,942.00) *amended to* Step 4 on the Administrative Salary Schedule ADJ (W-E), at a salary of \$84,289.00, for a Second Year of a Three-Year Administrator Contract, effective August 1, 2011 (billed to Willoughby-Eastlake City/County)

Burnett, Kathleen, *from* Assistant Principal, *amended to* Principal, Mentor, Second Year of a Two-Year Administrator Contract, 260 days, at a salary of \$94,742.00, initial contract effective date of August 1, 2011 (billed to Mentor City/County Funds)

Dawson, Carla, One-on-One Aide at Broadmoor, *from* Wickliffe City Schools, *amended to* Willoughby-Eastlake Schools, One-Year Limited Contract, 5.5 hours per day at an hourly rate of \$11.71 with timesheets, 180 days/year, effective August 1, 2011 (billed to *from* Wickliffe *amended to* Willoughby-Eastlake)

Friedt, Natasha, Occupational Therapist, Willoughby-Eastlake, One-year Limited Contract, 182 days per year, *from* a salary of \$57,846.00, *amended to* \$60,382.00, effective August 1, 2011 (billed to Willoughby-Eastlake)

Hiltunen, Jovette, Director of Curriculum & Instruction, School Improvement Consultant, One-year Limited Administrator Contract, 209 days, a salary of \$89,833.85, *from* (billed 18.5 days LCESC; 153.5 days SST; 13 days Fairport; 24 days Wickliffe), effective August 1, 2011 *amended to* (billed 24.5 days LCESC; 153.5 days SST; 31 days Fairport Harbor) effective August 1, 2011

Jacobs, Karen, Behavior Interventionist, Willoughby-Eastlake, One-year Limited Contract, 177 days per year, at a rate of \$220.33 *from* a salary of \$38,999.00, *amended to* a daily rate of \$234.28, a salary of \$41,466.63, effective August 1, 2011 (billed to Willoughby-Eastlake)

Kost, Lynn, Speech & Language Pathologist, Willoughby-Eastlake, Three-year Limited Contract, 108 days per year, *from* a salary of \$34,707.60, *amended to* a salary of \$36,229.20, effective August 1, 2011 (billed to Willoughby-Eastlake)

Lambert, Barbara, School Psychologist, Willoughby-Eastlake, One-year Limited Contract, 182 days per year, *from* a salary of \$73,057.00, *amended to* a salary of \$75,594.00, effective August 1, 2011 (billed to Willoughby-Eastlake)

Loncar, Breda, Educational Consultant, Willoughby-Eastlake, One-year Retired Administrator, up to 1,400 hours, *from* an hourly rate of \$49.78/hr., with timesheets, *amended to* an hourly rate of \$50.78/hour, effective August 1, 2011 (billed to Willoughby-Eastlake)

Roche, Shawna, Occupational Therapist, Willoughby-Eastlake, Three-year Limited Contract, 182 days, *from* salary of \$48,704, *amended to* a salary of \$50,757.00, effective August 1, 2011 (billed to Willoughby-Eastlake)

Schonauer, Rolanda, Director of Pupil Services, Willoughby-Eastlake, Three-Year Retired Administrator Contract, 227 days per year, *from* (current salary \$101,184.00), *amended to* a salary of \$106,754.00, Second Year of a Three-Year Retired Administrator Contract, effective August 1, 2011 (billed to Willoughby-Eastlake City/County)

Sternberg, Matthew, Assistant Principal, Willoughby-Eastlake, Three-Year Administrator Contract, 210 days per year, *from* a salary of \$83,177.00 *amended to* a salary of \$88,566.00, Second Year of a Three-Year Administrator Contract, effective August 1, 2011 (billed to Willoughby-Eastlake City/County)

Sutton, Deb, Early Learning & Literacy Consultant, SST, One-Year Limited Administrator Contract & Waiver-Acknowledgement, *from* 144 days per year, \$361.60 per day, salary of \$65,811.20, *amended to* 182 days, salary of \$65,811.20, effective August 1, 2011 (billed to SST)

Svitavsky, Tracey, Occupational Therapist, Willoughby-Eastlake, One-year Limited Contract, *from* 208 days, at a salary of \$34,707.60, *amended to* 108 days, at a salary of \$36,229.20, effective August 1, 2011 (billed to Willoughby-Eastlake)

Sweeney, Jane, Special Education Supervisor, 192 days, Three-Year Administrator Contract, *from* a salary of \$82,327.00 *amended to* a salary of \$83,151.00, Third Year of a Three-Year Administrator contract, effective August 1, 2011 (billed to Willoughby-Eastlake City/County)

Thompson, Shari, Speech & Language Pathologist, Willoughby-Eastlake, One-year Limited Contract, 183 days per year, *from* a salary of \$62,915.00, *amended to* a salary of \$65,452.00, effective August 1, 2011 (billed to Willoughby-Eastlake)

Uchaker, Robin, Physical Therapist, Willoughby-Eastlake/Painesville City, One-year Limited Contract, 183 days per year, *from* a salary of \$67,395.00, *amended to* a salary of \$68,909.10, effective August 1, 2011 (billed \$48,690.60 to Willoughby-Eastlake and \$20,218.50 to Painesville City)

Vuyancih, Patrick, Assistant Principal, Willoughby-Eastlake, Three-Year Administrator Contract, 210 days per year, *from* a salary of \$83,699.00 *amended to* a salary of \$89,094.00, Second Year of a Three-Year Administrator Contract, effective August 1, 2011 (billed to Willoughby-Eastlake City/County)

Supplemental

Armagno, Lori, IDEA B Tutor, Peaceful Children Montessori School (Kirtland), One-Year Limited Supplemental Contract, up to 80 hrs, at an hourly rate of \$16.50 with timesheets, effective August 1, 2011 (billed to Kirtland Auxiliary Funds)

Campbell, Maureen, Professional Development Training at a flat rate of \$100.00 for August 16, 2011 (billed to LEAD)

Liehardt, Pat, Professional Development Training at a flat rate of \$100.00 for August 16, 2011 (billed to LEAD)

Nawrocki, Bridget, Occupational Therapist, Early Childhood/Broadmoor, Supplemental Contract, 6 days, 1 per week, effective from August 29, 2011 to October 4, 2011, at a daily rate of \$366.02, salary of \$2,196.11, effective August 29, 2011 (billed to Early Childhood/Broadmoor)

Schellentrager, Joseph, School Psychologist, One-Year Retired Supplemental Contract, Willoughby-Eastlake Schools, up to 25 hours with timesheets, at an hourly rate of \$100.00, effective August 1, 2011 (billed to Willoughby-Eastlake)

Swaney, Deana, Professional Development Training at a flat rate of \$100.00 for August 16, 2011 (billed to LEAD)

Resignation

Ciccone, Alexandra, Intervention Specialist, Willoughby-Eastlake/ECH, effective August 23, 2011

Grande, Nicholas, Teaching Assistant/Tutor, The Lake Academy, effective August 14, 2011

Hitchcock-Brown, Candia, Fairport, School Psychologist, effective August 12, 2011

Muller, Albert, Teacher Assistant, The Lake Academy, effective August 26, 2011

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote

“NAYS”: Dr. Kolkowski, Ms. Radcliffe; Motion Carried

11-150

Motion was made by Mrs. Brush, seconded by Dr. Kolkowski, to approve the following:

- Substitutes for the 2011/2012 School Year, effective August 15, 2011
- School Bus Drivers for 2011/2012 School year, effective August 15, 2011
Betty Castle, Ed Nemeth, Natalie Harman, Maureen Amato, Tasha Malner, Norman Roberts

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Ms. Radcliffe

“NAYS”: Motion Carried

11-151

Motion was made by Dr. Kolkowski, seconded by Mr. Foote, to move into Executive Session at 7:19 p.m. for legal matters.

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Ms. Radcliffe

“NAYS”: Motion Carried

Returned to Regular Meeting at 7:32 p.m.

11-152

Motion was made by Mr. Foote, seconded by Mrs. Brush, to adjourn the meeting at 7:32 p.m.

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Miss Radcliffe

“NAYS”: Motion Carried

President

Treasurer