

LAKE COUNTY EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD

Tuesday, January 10, 2012, Auburn Career Center, 6:00 p.m.

**Our Mission: To excel in providing innovative programs and quality services that add value to our educational community.**

AGENDA

SECTION I

Call to Order

Roll Call

JB \_\_\_\_\_ RD \_\_\_\_\_ DF \_\_\_\_\_ BK \_\_\_\_\_ AR \_\_\_\_\_

Hearing from the Public

SECTION II

**Treasurer Recommends:**

**A. Resolution to approve Board Minutes and Recording from the regular meeting of the Board held on December 6, 2011.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

The vote: JB \_\_\_\_\_ RD \_\_\_\_\_ DF \_\_\_\_\_ BK \_\_\_\_\_ AR \_\_\_\_\_

President declares the motion: carried failed

**B. Resolution to approve the Financial Reports and the payment of Invoices and Payroll Distribution for December, 2011.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

The vote: RD \_\_\_\_\_ DF \_\_\_\_\_ BK \_\_\_\_\_ AR \_\_\_\_\_ JB \_\_\_\_\_

President declares the motion: carried failed

**C. Resolution to approve and accept the following Gifts and Donations:**

**Lake Academy**

A generous donation of \$500 to be used for supplies and rewards for the students from the Women's Fellowship/First Church Congregational.

A generous gift of a Dell Inspiron computer from Mrs. Jillian Stanton.

**Lake County Vocational Transition Consortium**

A generous gift of chairs to the Unique Like Me project from Mr. Matt Forkapa at Alladin Rents.

A significant monetary donation to the Unique Like Me project from Mr. Robert Dawson.

A generous gift of paint and supplies to the Unique Like Me project from Mr. Mark Neal at Versitec.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

The vote: DF \_\_\_\_\_ BK \_\_\_\_\_ AR \_\_\_\_\_ JB \_\_\_\_\_ RD \_\_\_\_\_

President declares the motion: carried failed

**D. Resolution to adopt the Tax Budget for fiscal year July 1, 2012 – June 30, 2013 and submit to the County Auditor.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

The vote: BK \_\_\_\_\_ AR \_\_\_\_\_ JB \_\_\_\_\_ RD \_\_\_\_\_ DF \_\_\_\_\_

President declares the motion: carried failed

**SECTION III**

**Superintendent Recommends:**

**A. Resolution declaring impracticality of transportation – offer of payment-in-lieu of transportation for Riverside Local Schools**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

The vote: AR \_\_\_\_\_ JB \_\_\_\_\_ RD \_\_\_\_\_ DF \_\_\_\_\_ BK \_\_\_\_\_

President declares the motion: carried failed

**B. Resolution to abolish the Teacher Position at the Porter Center for Science and Mathematics**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

The vote: JB \_\_\_\_\_ RD \_\_\_\_\_ DF \_\_\_\_\_ BK \_\_\_\_\_ AR \_\_\_\_\_

President declares the motion: carried failed

**C. Resolution to approve the following Memorandum of Understanding between the Lake County Educational Service Center and Lake Metroparks (EXHIBIT MOU) – Will be emailed upon receipt**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

The vote: RD \_\_\_\_\_ DF \_\_\_\_\_ BK \_\_\_\_\_ AR \_\_\_\_\_ JB \_\_\_\_\_

President declares the motion: carried failed

**SECTION IV**

**Superintendent Recommends:**

**A. Resolution to approve the following Performance Contracts:**

**AMENDED Performance Contract** between Porter Program for Science and Mathematics (a program of the Lake County ESC) and Sharon Boyle (Independent Contractor) *from* 110 hours of instruction time *amended to* 120 hours of instruction time at \$10.00 per hour.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

The vote: DF \_\_\_\_\_ BK \_\_\_\_\_ AR \_\_\_\_\_ JB \_\_\_\_\_ RD \_\_\_\_\_

President declares the motion:      carried      failed

**B. Resolution to approve the following Suspend/Employ/Amend Contract/Supplemental Contract Renew/Non-Renewal/Title Change/Resignation/Retirement:**

**Employ**

**Fath, Joseph**, One-on-One Aide, Broadmoor (Willoughby-Eastlake), One-Year Classified Contract, at an hourly rate of \$11.71, 5 days per week, 5.5 hours per day, for the balance of the 2011-12 school year, effective December 7, 2011 (billed to Willoughby-Eastlake)

**Headings, Beth**, One-on-One Tutor for Home Instruction (Fairport), One-Year Certified Contract, at an hourly rate of \$25.00, up to 100 hours with timesheets, effective December 15, 2011 (billed to Fairport)

**Amend**

**Selar, Angela**, *from* Tutor, Fairport Harbor, One-Year Certified Contract, one hour per day, four days per week, at an hourly rate of \$25.00 with timesheets, effective November 21, 2011 (billed to Fairport Harbor) *amended to* Home Instructor, Painesville City, One-Year Certified Contract, upto 2 days per week, 7.5 hours per day, for the balance of the 2011-12 school year, effective December 1, 2011 (billed to Painesville City)

**Potulski, Beth**, Occupational Therapist, Early Childhood/LCVTC, One-year Limited Contract, *from* 162 days per year, 4.5 days/wk, 7.0 hrs./day at a salary of \$51,185.52 effective August 1, 2011 (billed 1 day LCVTC, 2.5 days to Early Childhood/Painesville, 1 days to Early Childhood/Perry) *amended to* 5 days per week, 7 hours per day, at a salary of \$54,661.08 (daily rate of \$315.96, 11 additional days, additional ½ day per week, 11 additional days billed to Painesville City solely), effective January 3, 2011 (billed 1 day LCVTC, 3.5 Early Childhood/Painesville City, 1 day to Early Childhood/Perry)

**Taylor, Mary Jo**, Educational Interpreter, Willoughby-Eastlake, One-year Classified Contract, *from* 54 days per year, salary of \$13,500.00, effective August 1, 2011 through November 15, 2011 *amended to* 59 days per year, salary of \$14,750.00, effective August 1, 2011 through November 22, 2011 (billed to Willoughby Eastlake)

**Kermavner, William**, ESC Administrator, One-Year Limited Administrator Contract, *from* 144 days per year, full-time with benefits, at a salary of \$48,352.32 (daily rate of \$335.78), (billed to LCESC) *amended to* 183 days, at a salary of \$61,447.74 (daily rate of \$335.78) (billed to General Fund, Grants and PD 018)

**Supplemental**

**Feldman, Aliza**, Occupational Therapist, One-Year Supplemental Contract, 8 additional hours, at a daily rate of \$328.00 based on a 7 hour day with timesheets, effective January 3, 2012 (billed to Wickliffe)

**Garrett, Denise**, Occupational Therapist, One-Year Supplemental Contract, up to 20 additional hours, at a daily rate of \$320.23 based on a 7.5 hour day with timesheets, effective January 4, 2012 (billed to Madison)

**Resignation**

**Winger, Stacy**, Occupational Therapist, Madison, effective December 9, 2011

**Supspended Contract**

**Ajdinovich, Roberta**, Teacher, Porter Science Center, effective January 31, 2011

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

The vote: BK \_\_\_\_\_ AR \_\_\_\_\_ JB \_\_\_\_\_ RD \_\_\_\_\_ DF \_\_\_\_\_

President declares the motion: carried failed

**D. Resolution to approve the following**

- ✓ Substitutes (Exhibit Sub)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

The vote: AR \_\_\_\_\_ JB \_\_\_\_\_ RD \_\_\_\_\_ DF \_\_\_\_\_ BK \_\_\_\_\_

President declares the motion: carried failed

**First Reading of BOARD POLICIES/BYLAWS**

- 0160 MEETINGS
- 1422.02 NONDISCRIMINATION BASED ON GENETIC INFORMATION OF THE EMPLOYEE
- 1432 SICK LEAVE
- 1460 PHYSICAL EXAMINATION
- 1461 UNREQUESTED LEAVES OF ABSENCE/FITNESS FOR DUTY
- 1613 STUDENT SUPERVISION AND WELFARE
- 1623 SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT
- 2120 SCHOOL IMPROVEMENT
- 2260.01 SECTION 504/ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY
- 2412 HOMEBOUND INSTRUCTION PROGRAM
- 2461 RECORDING OF IEP TEAM MEETINGS
- 3122.02 NONDISCRIMINATION BASED ON GENETIC INFORMATION OF THE EMPLOYEE

- 3123 SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT
- 3160 PHYSICAL EXAMINATION
- 3161 UNREQUESTED LEAVES OF ABSENCE/FITNESS FOR DUTY
- 3213 STUDENT SUPERVISION AND WELFARE
- 3215 USE OF TOBACCO BY PROFESSIONAL STAFF
- 3432 SICK LEAVE
- 4122.02 NONDISCRIMINATION BASED ON GENETIC INFORMATION OF THE EMPLOYEE
- 4123 SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT
- 4160 PHYSICAL EXAMINATION
- 4161 UNREQUESTED LEAVES OF ABSENCE/FITNESS FOR DUTY
- 4213 STUDENT SUPERVISION AND WELFARE
- 4215 USE OF TOBACCO BY CLASSIFIED STAFF
- 4432 SICK LEAVE
- 5200 ATTENDANCE
- 5512 USE OF TOBACCO
- 5751 PARENTAL STATUS OF STUDENTS
- 6152.01 WAIVER OF SCHOOL FEES FOR INSTRUCTIONAL MATERIALS
- 6231 APPROPRIATIONS AND SPENDING PLAN
- 6232 APPROPRIATIONS IMPLEMENTATION
- 6320 PURCHASES
- 6460 VENDOR RELATIONS
- 6550 TRAVEL PAYMENT & REIMBURSEMENT
- 7434 USE OF TOBACCO ON SCHOOL PREMISES
- 7540 COMPUTER TECHNOLOGY AND NETWORKS
- 7540.03 STUDENT NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY
- 7540.04 STAFF NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY
- 8500 FOOD SERVICES
- 9150 CENTER VISITORS
- 9160 PUBLIC ATTENDANCE AT SCHOOL EVENTS

**SECTION V**  
**SUPERINTENDENT'S REPORT**

**E. Resolution to adjourn**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

The vote: JB \_\_\_\_\_ RD \_\_\_\_\_ DF \_\_\_\_\_ BK \_\_\_\_\_ AR \_\_\_\_\_

President declares the motion: carried failed

**Next Regular Board Meeting, Day, Month Date, 20\_\_ 5:45 p.m. at Auburn Career Center.**